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6 February 1984Weekly ReportDirectorate of Administration

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- As a part of the Office of Security initiatives to enhance the physical security of Agency buildings, representatives of the Offices of Security and Logistics met with GSA officials regarding Ames and Key Buildings. Discussions focused on the possibility of establishing controlled parking at these buildings.
- The Executive Development Core Course for newly promoted SIS-01 officers will convene at the Xerox Training Facility on 13 February. [redacted] promoted in January plus [redacted] from the July 1983 promotion group will attend. The course ends with a presentation by the DDCI of long-range goals and objectives. ?
will converge
- On Friday, 10 February, the DDA will host a coffee and introduce National Black History Month guest speakers Floyd and Jacqueline Dickens, authors of The Black Manager.

Directorate of Operations - No report.Directorate of Science and Technology

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- FBIS assisted the Department of State, with the concurrence of CIA Public Affairs, in assembling background materials for use in a discussion between U.S. and visiting Soviet journalists to be hosted by [redacted] of NBC News. The discussion will focus on differences between Soviet and Western handling of major news stories during 1983. [redacted]
- NPIC was tasked by the State Department to produce four briefing packages. The requirements were as follows:

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Directorate of Intelligence

- ACIS briefed the U.S. Senate, 52 members attended, on intelligence relating to compliance issues.
- EURA prepared talking points on the UK, West Germany, and Luxembourg for Vice President Bush in preparation for his trip.
- OGI briefed FAA officials on the psychology of political terrorists because of FAA concern about airline hijackings at the 1984 summer Olympics.
- NESA met with [redacted] to discuss Lebanon's economy following his recent trip to Beirut.

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- NESA prepared a typescript at the request of Vice President Bush on Syria's reaction to a unilateral Israeli withdrawal from Lebanon.
- EURA analysts will brief the Vice President in preparation for his trip to Western Europe.

National Intelligence Council

- NIO at Large (Hal Ford), with the assistance of [redacted] OGI, prepared DCI replies to Radio Marti-connected taskings from Admiral John Poindexter for the White House. 25X1
- NIO/Counterterrorism (David Whipple) spoke at a State Department conference of security representatives of the "Summit 7;" attended a "mini-IG" on terrorism chaired by Ambassador Sayre and the NSC representative for discussions of a draft NSDD on combatting terrorism, and briefed the results of the meeting to the DCI, DDCI, DDO, NSA, and the IC Staff; joined the NIO/Warning and NIO at Large (David Low) for discussions with DoE Deputy Assistant Secretary for Intelligence Charles Boykin; was briefed by the DDS&T, OSO, and the DDS&T Priority Exploitation Group on actual and potential contributions for counterterrorist activity; maintained coordination with NSA on installation and initial implementation of the DCI Terrorist Analyst Network, and met with the IC Staff for discussions on formulating guidelines for the NIO/CT's management of the Network. 25X1

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- NIO/GPF (MG Ted Atkeson) met with Ambassador David Abshire to discuss NATO conventional defense capabilities and was asked by Ambassador Abshire to visit Brussels to speak with other Chiefs of Mission on the Soviet conventional threat. MG Atkeson also prepared an article on NATO intelligence for publication in "Studies in Intelligence."
 - NIO/SP (Dr. Lawrence Gershwin) briefed the Strategic Employment Concepts Working Group of the Department of Defense, chaired by Leon Sloss and including Sy Weiss, Pat Parker, and Bill Van Cleave, on Soviet strategic offensive force developments; briefed the staff of the HPSCI on Soviet ballistic missile defenses; and, with the DDI, prepared briefings on Soviet ballistic missile defense for State-DoD-CIA briefing teams that will visit various foreign capitals to discuss the U.S. Strategic Defense Initiative. The briefings will be given by DDI analysts.

Office of General Counsel

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Office of Inspector General - No report.

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Office of Comptroller

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- The Office of the Comptroller is spending a fair amount of time on the Executive Development Course. They will do one three and one-half hour segment on the program and budget process, allowing the class to rank New Initiatives a la EXCOM. *good idea* The Deputy Comptroller will do a segment on the DDI reorganization as a change process.

Office of Legislative Liaison

- On Tuesday, 7 February, John Stein, DDO, will appear before a joint hearing held by Subcommittees of the House Post Office and Civil Service and Judiciary Committees. The subject of this closed session hearing is the effect of unauthorized disclosures of intelligence information on U.S. national security.

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- On Wednesday, 8 February, at 9:00 a.m., the Acting DCI is scheduled to appear before the Legislation Subcommittee of the HPSCI to testify at a public hearing on our FOIA legislation. All other witnesses testifying on this legislation are scheduled to appear on the same day after the Acting DCI's appearance.

Public Affairs Office

- On Monday, 30 January, the DCI hosted a breakfast for reporters who cover intelligence matters for the New York Times, Washington Post, Wall Street Journal, Washington Times, Los Angeles Times, Associated Press and United Press International.
- In response to their request, on Monday, 30 January, the DCI also hosted a lunch for Washington Post Publisher [redacted] and Editor of the Editorial Page Meg Greenfield.
- At their request, D/PAO met on Thursday, 2 February, with Wall Street Journal reporters [redacted] who is just back from a tour with the Journal's London Bureau, will be covering the Washington diplomatic scene and the Agency. [redacted] has moved to coverage of the Pentagon but will still be calling here.

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D/PAO met with outgoing editor of CIRA Newsletter [redacted] and his replacement, [redacted]
New editor agrees to continue to submit to prepub review.

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Upcoming Calendar

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DCI out of country through 24 February.
EXDIR TDY through 9 February.

- 8 February - HPSCI Hearing re FOIA (Acting DCI)
 - Meeting with Senator Leahy (Acting DCI)
 - Meeting with Senator Inouye (Acting DCI)
- 9 February - Meeting with Assistant to the President for National Security Affairs (Acting DCI)
- 10 February - Breakfast with Secretary and Deputy Secretary of Defense (Acting DCI)
 - Luncheon with Secretary of State (Acting DCI)

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DDA 84-0046/4
3 February 1984

MEMORANDUM FOR: Acting Director of Central Intelligence
FROM: Harry E. Fitzwater
Deputy Director for Administration
SUBJECT: Weekly Report for Period Ending
3 February 1984

1. Progress reports on tasks assigned by DCI/DDCI:

None.

2. Items/events of interest:

- a. As part of the Defense Intelligence Analysis Center (DIAC) Move Plan, all new Project SAFE hardware scheduled for delivery to the DIAC has arrived. This equipment includes storage units, a large central processor, and other pieces of equipment.

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e. On 30 January members of the Real Estate and Construction Division, Office of Logistics, met with Mr. William Jenkins, Director of Real Estate Division, GSA, to request their assistance in arranging a meeting between our representatives and the building owners to discuss measures to improve security controls at these buildings. GSA holds the leases on Agency-occupied space in these buildings. Mr. Jenkins was very sensitive to our concern and has agreed to arrange the meeting as soon as possible.

f. The printing of the Congressional Budget Justification Books was completed on 1 February 1984.

g. Chief, Psychiatric Operations Division, Office of Medical Services, traveled to Philadelphia during the period 27 - 29 January to attend a seminar on "The Use of Hypnosis in Treatment." While there, he had discussions on the operational applications of hypnosis and polygraphy with the recognized authority in the field.

h. The Office of Personnel is establishing a task force to develop a clearly stated Agencywide policy governing dual careers. The objective is to cover all employment issues related to Agency employed couples, including the WAE (When Actually Employed) program and practices governing the "hiring" of such spouses overseas.

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k. As a part of the Office of Security initiative to enhance the physical security of Agency buildings, representatives of the Offices of Security and Logistics met with GSA officials regarding Ames and Key Buildings. Discussions focused on the possibility of establishing controlled parking at these buildings.

1. The Executive Development Core Course for newly promoted SIS-01 officers will convene at the Xerox Training Facility on 13 February. [redacted] promoted in January will attend, plus [redacted] from the July 1983 promotion group. The Course includes many practical exercises and was influenced by Peters' and Waterman's In Search of Excellence, which is being provided as part of the precourse reading. The course ends with a presentation to the DDCI of long range goals and objectives.

3. Significant activities anticipated during the coming week:

a. On Tuesday, 7 February, SH&G contractors will meet with the DDA, ADDA, and Office of Logistics representatives regarding improvements to be made now to the North and South Cafeterias and what new requirements will be needed after the addition of the new building.

b. The DDA; [redacted] Deputy Director for Resources and Systems, DIA; and [redacted] Director, Intelligence Community Staff; will visit the Defense Intelligence Analysis Center on Wednesday, 8 February.

c. On 9 February, the DDA; Chief, New Building Project Office; and [redacted] Office of Legislative Liaison, will meet with Senator John Warner concerning the new Headquarters building status and Arlington Hall Station.

d. On Friday, 10 February, the DDA will host a coffee and introduce National Black History Month guest speakers Floyd and Jacqueline Dickens, authors of The Black Manager.

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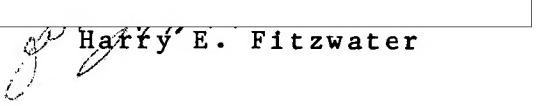
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 Harry E. Fitzwater

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